



California Society for Healthcare Engineering: Education Committee

Meeting Agenda and Minutes

Meeting:	Bi-Weekly Education Committee	Facilitator:	Devin Hugie
Date:	February 13, 2015	Recorder:	Devin Hugie
Time:	3pm – 4pm Pacific Time	Dial In:	1-800-882-3610 PC 8569000
Location:	Conference Call	Next Meeting:	Bi-Weekly

Invited Attendees (x if present)

<input checked="" type="checkbox"/>	Devin Hugie	<input type="checkbox"/>	Justin Montoya	<input type="checkbox"/>	Joyce Jones
<input checked="" type="checkbox"/>	Dave Lockhart	<input checked="" type="checkbox"/>	Dave Baker	<input type="checkbox"/>	Teri Frost
<input type="checkbox"/>	Tim Hersey	<input checked="" type="checkbox"/>	John Martinelli	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Steve Fox	<input checked="" type="checkbox"/>	Alan Inbody	<input type="checkbox"/>	

Time	Agenda Item / Topic	Comments / Action Items (A) / Key Decisions (D)	Assigned To	Target Date
	Opening	<ul style="list-style-type: none"> Welcome and Introductions. 	Devin	
	Vision	<ul style="list-style-type: none"> Discuss current program and opportunities for continued development; <i>Update Provided</i> Adobe Connect Platform-Update: <i>Thank You, Teri for all of your hard work in supporting this program.</i> 	All Devin	
	Current 2015 Program	<ul style="list-style-type: none"> January: Temperature/Humidity February: Protecting VFD Driven Motors March: Hand Washing 	Devin	
	Education Sessions for the remainder of 2015	<ul style="list-style-type: none"> Discuss development of the 2015 Calendar Topic Possibilities (LOTO, Confined space, ETC): <i>See Page two</i> 	All	
	Committee Structure	<ul style="list-style-type: none"> Additional members (Recruitment): <i>TBD</i> Scheduled meeting times going forward (Bi-Weekly/Monthly); <i>Team agreed to Bi-Weekly for now until program development is outlined for 2015</i> 	All Devin	
	Adjourn	<ul style="list-style-type: none"> Thank you... 	Devin	



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1.	AQMD/Air Quality Requirements	<ul style="list-style-type: none"> Understanding basic requirements Testing and permitting 		
2.	Painting	<ul style="list-style-type: none"> VOC's 		
3.	Door Maintenance	<ul style="list-style-type: none"> Fire Door Inspection, testing and maintenance. 	Prevent?	
4.	Lighting	<ul style="list-style-type: none"> Maintenance, Ballast, Energy efficiency. 		
5.	Emergency Generators/ATS	<ul style="list-style-type: none"> Safety procedures 		
6.	Plumbing	<ul style="list-style-type: none"> 		
7.	Electrical Safety	<ul style="list-style-type: none"> NFPA 70E 		
8.	Fire Pump Certification	<ul style="list-style-type: none"> State requirements related to fire pump testing certification 	Cosco Fire	
9.	Emergency Management	<ul style="list-style-type: none"> Lessons Learned, Disaster Response 		
10	ASHE Advocacy Update	<ul style="list-style-type: none"> Update related to ASHE advocacy efforts 	Devin	
11.	Water Conservation	<ul style="list-style-type: none"> Infection Control concerns related to conservation projects 188P 		
12.	AQUIS	<ul style="list-style-type: none"> Air Handler 		
13.	Vendor Expectations	<ul style="list-style-type: none"> Requirements for vendors when working within the facility 		
14.		<ul style="list-style-type: none"> 		