

CHIEF OF PLANT & ENGINEERING, MEDICAL CENTER

County of San Mateo

\$114,254 - \$142,833 Annually

The County of San Mateo Department of Public Works is seeking highly qualified candidates for the position of Chief of Plant & Engineering, Medical Center. Join us in building and maintaining the facilities that support our community! The successful candidate will be responsible for the operations and maintenance of all County Health and Hospital facilities, buildings and grounds, as well as the planning, organizing and reviewing facility improvement projects. The Chief of Plant and Engineering, Medical Center also coordinates all activities with other divisions of Public Works and other County departments.

This Department of Public Works position reports to the Public Works Deputy Director of the Facilities Division. In addition, this position would collaborate closely with the San Mateo Medical Center's Chief Operations Officer as an extension of the medical center staff for planning, coordinating and delivering services to the Medical Center and its clinics.

The position will be located at the San Mateo Medical Center in San Mateo and will be responsible for the maintenance and operation of a 251-bed acute care hospital and other clinics and facilities located throughout the County of San Mateo.

Examples of Duties:

- Coordinate activities with those of customer departments, outside architects, engineers, building designers and contractors to ensure the availability of necessary resources and cooperation at all levels necessary to complete projects in a correct and timely manner
- Participates in preparing job cost estimates and approving estimates prepared by others (PDU, Capital Project Managers)
- Writes specifications, solicits and reviews bids, recommends contract awards and issues change orders
- Coordinates and monitors contract performance and related activities associated with project completion
- Ensures excellence in work performed and service delivered by selecting, supervising and coaching employees
- Participates in preparing and administering the operating budget; forecast needs for additional staffing, equipment, materials, supplies and funding allocations; and manages objectives within budget constraints and policies
- Prepares and presents comprehensive administrative, fiscal, statistical and technical studies, reports, evaluations, specifications and correspondence as required
- Monitors and evaluates work in progress and at completion to ensure compliance with specifications, regulations, codes and ordinances

The ideal candidate will have ten years of progressively responsible experience managing facilities maintenance and operations, preferably in a healthcare setting, and will have experience in construction management, mechanical or civil engineering, or architecture in a medical setting.

Additionally, the successful candidate will have:

- Extensive experience in operating and maintaining facilities to meet Joint Commission inspection regulations
- Knowledge of Office of Statewide Health Planning Development (OSHPD) regulations, procedures and requirements
- Experience with automated building management systems
- The ability to manage current initiatives and develop new ones aimed at cultivating an environment that respects individual strengths, views and experiences, to best meet our current and future business priorities
- Demonstrated experience collaborating with internal and external partners to create a safe, supportive and empowering community for all
- Outstanding skills in leading teams, motivating staff, encouraging new ideas, fostering trust and successfully setting priorities with limited resources
- The ability to remain calm under pressure and adept at prioritizing tasks, handling multiple responsibilities and synthesizing complex issues effectively

Final Filing Date: December 13, 2018

To apply for this exciting career opportunity, please complete the County's online application system at <http://jobs.smcgov.org> by December 13, 2018. Applicants must also upload their resume and cover letter to the online application.

Equal Opportunity Employer